



**MINUTES OF  
BOARD OF TRUSTEES VOTING MEETING**  
September 17, 2015, 6:30 PM

**Regular Meeting**

**Kent Smith, Board President called the meeting to order at 6:36 PM.**

Kent Smith, Chuck Crabb, Marilyn Thomas, Sarah Pilacik, Kathleen Drennan, Kristie Hawk, Gina Guarino Buli, Anthony Bragoli Michelle Boyd, Kent Wenger, Eva Marie Swymelar, Craig Gibson, Harold Smith, Carol Schaeffer, Diane Hope, Dave Cosme, Martha Stephens, Jessica Martin, Brenda Solomon and Dan Rufo.

**Opening statements**

None.

**Student Hearing(s)**

Student A, Committee recommended expulsion of the Student A for violation of School Policies. *Chuck moved to approve, Kathleen seconded. 5-ayes, 0-nays, 0-abstention. Motion carries.*

Student B, Committee recommended completion of 10 day suspension and completion of additional conditions upon return of Student B.

*Chuck moved to approve, Kathleen seconded. 5-ayes, 0-nays, 0-abstention. Motion carries.*

**MINUTES**

Review & accept minutes from meeting from August 20, 2015 voting meeting.

*Anthony moved to approve, Dan seconded. 5-ayes, 0-nays, 0-abstention, all in favor. Motion carries.*

**COMMITTEES MEETING UPDATES**

**Development Committee**

Gina discussed the development report and upcoming fundraising events including donut sales for SLCs.

Gina presented on the assistance of the Challenge 4 Kids initiative.

**Curriculum Committee**

Curriculum Committee meeting is scheduled for first Tuesday of October, October 6, 2015. Dave Cosme presented a brief update on the Commonwealth's position related to recent changes in the PSSAs and SPP scores.

**Building Committee**

Diane presented an update on restoration work and letter from Labor & Industry.

Gina and Diane discussed the punch list process and status of the web site and retainage.

Diane also presented on recommendations from Reynolds related to the emergency services.

Diane presented a Request for Payment number 10 from Project Fund. Motion to accept Request for Payment number 10 from Project Fund, in the amount of \$514,472.00 for trade payables, emergency services professional services reimbursements and moving expense.

*Anthony moved to approve, Dan seconded. 8-ayes, 0-nays, 0-abstention, all in favor. Motion carries.*

Diane presented one (1) change order for Perrotto for changes related to closeout in an amount not to exceed \$36,000.00.

*Anthony moved to approve, Kathleen seconded. 8-ayes, 0-nays, 0-abstention, all in favor. Motion carries.*

### **Finance Committee**

Kent W. and Carol presented an update on the current financial status, receivables and potential impacts to funding.

Carol discussed funding from feeding districts related to the Commonwealth's budget stalemate.

### **Legislative Awareness Committee**

Gina discussed the current impasse with the Commonwealth related to the budget stalemate.

### **HR Committee**

None.

### **CEO's Report**

Gina presented updated staff roster.

*Martha moved to approve, Kathleen seconded. 8-ayes, 0-nays, 0-abstention, all in favor. Motion carries.*

Gina provided an update on operational issues with new school – classes, food preparation/cafeteria, car and bus drop off, gym classes and uniforms, bleachers for the gym, tables for cafeteria and other operational aspects of the new building.

Gina discussed enrollment numbers and other items relating to her reporting.

### **Principals' reports**

Kristie and Craig gave an update on discipline and student pride. Kristie discussed LS teachers' efforts to establish new processes and procedures for implementing their plans.

Michelle discussed the discipline events which occurred in the US. Discussed the dance upcoming in the new facility.

### **Dean of Students Report**

Harold discussed the status of IDs and access card. Craig and Harold discussed the changes to the discipline system requested by the middle school students.

### **Business Manager's report**

Carol presented and discussed the Business Manager's Report.

*Kent W., moved to approve, Martha seconded. 8-ayes, 0-nays, 0-abstention, all in favor. Motion carries.*

### **OLD BUSINESS**

Kent provided the Second reading of the new Admissions Policy.

## **NEW BUSINESS**

Anthony read the Resolution attached hereto as Exhibit A. Motion to approve the Resolution as read and approved by all Board Members by unanimous written consent.

Kent discussed Committee Formation for 2015-2016 school year.

The following details the Board Membership of each committee:

**Building Committee** - Kent Smith and Martha Stephens

**Academic and Curriculum Committee** - Kent Smith, Peggy LaGarde and Dan Rufo – Chair

**Board HR Committee** - Eva Swymelar and Kathleen Drennan - Chair

**Finance Committee** - Martha Stephens and Kent Wenger – Chair

**Development Committee** - Chuck Crabb and Michael Gahr

**Legislative Awareness** – Anthony Bragoli and Eva Swymelar– Chair

Carol discussed the opportunity to apply for a Line of Credit. After a brief discussion the application process was authorized.

***Kent S., made a motion to authorize Carol to apply for a Line of Credit in an amount not to exceed Ten percent (10%) of the Pledged Revenues and any draw on such line must be approved by the Board, Martha seconded. 8-ayes, 0-nays, 0-abstention, all in favor. Motion carries.***

## **PUBLIC COMMENT**

None.

***The Board will hold an Executive Session following adjournment of the meeting – Personnel***

***Motion to adjourn meeting made by Martha, Dan seconded. 8-ayes, 0-nays, 0-abstention, all in favor. Motion carries.***

**Kent S., adjourned the meeting at 8:01PM.**

**Exhibit A**

**Resolution**

# **Resolution Honoring Diane S. Hope**

## **Founder and Chair of the Building Committee**

Renaissance Academy Charter School  
Board of Trustees  
September 17, 2015  
Phoenixville, Pennsylvania

**WHEREAS**, Diane S. Hope is a life-long supporter and defender of educational choice and Charter Schools; and,

**WHEREAS**, Diane S. Hope is a Founder of the Renaissance Academy Charter School; and,

**WHEREAS**, during her 15 years as a volunteer, Diane S. Hope has faithfully and with honor, integrity and distinction served the Staff and Students of the Renaissance Academy Charter School; and,

**WHEREAS**, Diane S. Hope brought her experience and her passion for Renaissance Academy Charter School to the position of Chair of the Building Committee for over 5 years; and,

**WHEREAS**, Diane S. Hope has served continuously in the position of Chair of the Building Committee from project inception until its completion in September of 2015; and,

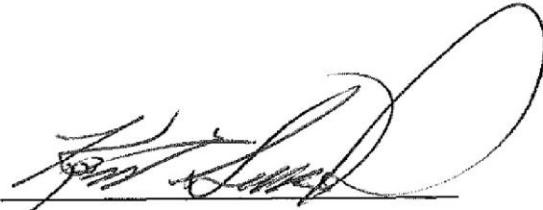
**WHEREAS**, Diane S. Hope has provided Renaissance Academy Charter School with innumerable hours, sacrificing both from her full time employment, as well as evenings and weekends to ensure the new school was completed properly and opened on time; and,

**WHEREAS**, Diane S. Hope has directed a team and delivered a new facility that will meet the needs of the Renaissance Academy Charter School for many years to come; and,

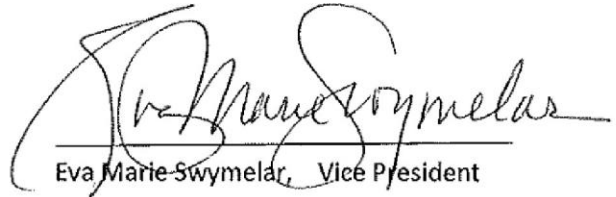
**NOW THEREFORE BE IT RESOLVED**, That the Renaissance Academy Charter School Board of Trustees does hereby commend Diane S. Hope for her years of service to the organization and, in recognition for that service, names the library in our new Upper School Building "The Hope Library" in her honor. Signage and a commemorative plaque will be placed at the Library entry.

**BE IT FURTHER RESOLVED**, that a copy of this Resolution be included in the minutes of the Board and furthermore that a copy of this resolution be given to Mrs. Diane S. Hope.

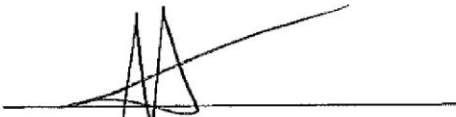
ADOPTED WHOLEHEARTEDLY AND UNANIMOUSLY BY THE ELECTED BOARD OF TRUSTEES OF THE RENAISSANCE ACADEMY CHARTER SCHOOL, MEETING IN REGULAR SESSION ON THE SEVENTEENTH DAY OF SEPTEMBER, TWO THOUSAND AND FIFTEEN.



Kent Smith, President



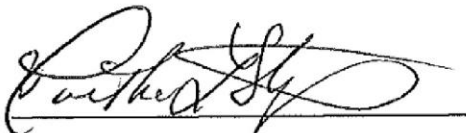
Eva Marie Swymelar, Vice President



Anthony Bragoli, Secretary



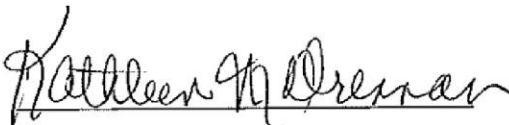
Kent Wenger, Treasurer



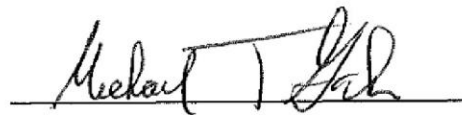
Martha Stephens, Member at Large



Chuck Crabb, Member at Large



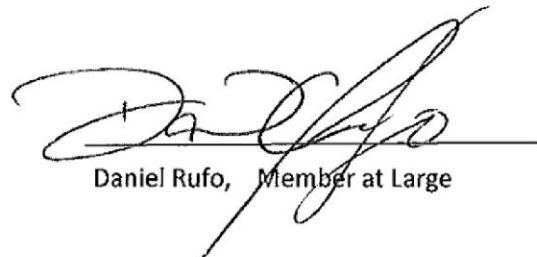
Kathleen Drennan, Member at Large



Michael Gahr, Member at Large



Margaret LaGarde, Member at Large



Daniel Rufo, Member at Large